

**MARTIN COMMUNITY COLLEGE**  
**COURSE SYLLABUS**  
**Semester/Year: Spring/2011**

**COURSE NUMBER:** EDU 163 (50)

**INSTRUCTOR:** Deborah Jo W. Wilson

**COURSE TITLE:** Classroom Management and Instruction

**OFFICE NO:** NA

**CREDIT HOURS:** 3

**OFFICE/VIRTUAL HOURS:** E-mail Instructor

**CONTACT HRS/WK:** 3

**PHONE NO:** (252)789-0246 ~ Dr. Broughton

**PREREQUISITES:** Take one set. Set 1: ENG 080 and RED 080 – Set 2: ENG 085

**FAX:** (252)792-0826

**E-MAIL:** jwilson@mcc.martincc.edu

**COREQUISITES:** None

**COURSE DESCRIPTION:**

This course covers management and instructional techniques with school-age populations. Topics include classroom management and organization, teaching strategies, individual student differences and learning styles, and developmentally appropriate guidance techniques. Upon completion, student should be able to utilize developmentally appropriate behavior management and instructional strategies that enhance the teaching/learning process and promote student' academic success.

**PROGRAM LEARNING COMPETENCIES:**

1. Create environments that are healthy, respectful, supportive and challenging for all children.
2. Design and implement developmentally effective curriculum that addresses all domains of learning.
3. Support and empower all children, families, and communities through trusting and respectful reciprocal relationships.
4. Use authentic assessment responsibly to make informed decisions to guide all children's learning.
5. Communicate effectively using standard written and verbal skills.
6. Utilize technology to enhance learning for all children.
7. Serve as a leader, advocate, and professional in the field of early education.

**PROGRAM LEARNING OUTCOMES:**

1. Demonstrate professional traits expected in school-age education.
2. Plan, develop, and implement a developmentally/culturally appropriate (DCAP) lesson plan and activity for school-age children.
3. Develop a rubric, checklist, and/or rating scale for use with school-age children.

**COURSE LEARNING OUTCOMES:**

1. Identify and discuss ways to promote student' academic success.
2. Utilize developmentally appropriate instructional strategies that enhance the teaching/learning process.
3. Utilize developmentally appropriate behaviour management techniques.

**REQUIRED TEXTBOOK:**

Evertson, C.M., & Emmer, E. T. (2009). Classroom management for elementary teachers (8<sup>th</sup> ed.). Upper Saddle River, NJ & Columbus, OH: Pearson. ISBN: 12:978-0-205-57862-7

## **SUPPLEMENTAL RESOURCES:**

Computer with Internet Access/Printer (Students may use computers at MCC.)

E-mail address – All students **MUST** use their MCC e-mail address. All class correspondence by e-mail will be sent to MCC e-mail addresses.

Word Processor – Microsoft Word, WordPad, Notepad

Flashdrive

## **LEARNING/TEACHING METHODS:**

Online assignments

Reading and writing assignments

Discussion boards

Individual projects/reports/case studies

Outside reading assignments.

The course will be structured by the following learning principles:

1. Learning is individual and social. The learning environment should support the student's individual development in the context of the group.
2. Learning must be student-centered and authentic (real-life). Students are less likely to not retain information that is not interesting and meaningful.
3. Knowledge is constructed, not transmitted. While learners receive content, they must make it their own through higher-order thinking, inquiry, and application.
4. Learning is experiential. Students learn better when they are actively engaged with the content they are studying.
5. Lessons should be challenging. Students learn best when they are given challenges, choices, and responsibility in their own learning.
6. A learning environment must provide time for reflection. Teachers should balance immersion in the experience and self-expression between opportunities for the student to self-monitor and assess their progress, thus setting a direction for further learning.

## **ASSESMENTS/METHODS OF EVALUATION:**

<b>1. Quizzes/Assignments</b>	<b>25%</b>
<b>2. Discussion Boards</b>	<b>15%</b>
<b>3. Outside Reading Assignments</b>	<b>05%</b>
<b>4. Projects/Case Studies</b>	<b>30%</b>
<b>5. Tests (2)</b>	<b>15%</b>
<b>6. Final Exam</b>	<b>10%</b>

## **GRADING POLICY:**

A = 93 - 100

B = 85 - 92

C = 77 - 84

D = 70 - 76

F = 69 and below

## **COURSE OUTLINE:**

*Weekly Assignments will be posted each week on **Friday** and due the following **Thursday**. Students will be given seven days to complete assignments. Since assignments will be posted for seven days, no late assignments will be accepted.*

*NOTE: Some assignments may need to be personally turned in. For these assignments, students may **either** mail the assignments (U.S. Postal Service), place the assignments in the instructor's mailbox on campus, or personally give the assignments to the instructor. More information will be given when the items are assigned.*

WEEK 1	Enter Class (Login Blackboard-EDU 163 (50) and complete the Discussion Board Assignment) Syllabus Review
WEEK 2	Chapter 1
WEEKS 3+4	Chapter 2
WEEK 5	Chapter 3
WEEK 6	Chapter 4
WEEK 7	TEST 1
WEEK 8	Chapter 5
WEEKS 9+10	Chapter 6
WEEK 11	Chapter 7
WEEK 12	Chapter 8
WEEK 13	TEST 2
WEEK 14	Chapter 9
WEEK 15	Chapter 10
WEEK 16	FINAL EXAM

*This schedule is tentative and subject to change at the instructor's discretion.*

## **STUDENT ATTENDANCE POLICY:**

Martin Community College recognizes that academic success is tied to regular attendance and completion of assigned work and tasks. EDU 163 (50) is an Internet class. Attendance will be taken by assignments completed. If a student completes and submits one assignment for the week the student is present. If the student does not complete any assignments for a week, the student is absent.

The attendance requirement for the EDU 163 course is eighty-five percent (85%). This means a student is only allowed to miss **THREE** weekly assignments. (If a student completes and submits one assignment for the week the student is present. If the student does not complete any assignments for a week, the student is absent.)

*Course Delivery* – EDU 163 (50) is an online course using **Blackboard**. Students are expected to login the Blackboard class **AT LEAST 3 times per week**. Students are also expected to use the **MCC e-mail** to correspond with the instructor. Students should check their e-mail **DAILY**.

**Assignments for EDU 163 (50) are due each week on THURSDAY at 11:55 p.m.**

To enter section 50 (Internet) courses, students must do two things:

- (1) First, students must complete a technology assessment located in Blackboard.
- (2) Second, students must login into Blackboard or Moodle and complete the first assignment within seven (7) school days.

Both the technology assessment and the first assignment must be completed for students to remain in the course. If students are taking more than one online course, the student **ONLY** takes the technology assessment **ONE** time.

The census date is the date on which ten percent (10%) of the total course hours have met. Students must be present in at least one class during the first ten percent of a course in order to be considered enrolled in the class. If a student has not attended at least one class by the ten percent census date, the instructor will mark the attendance roster with an NA for Never Attended. This will affect financial aid.

Students who miss more than six contiguous contact hours or fail to attend 85% of the total class hours without verifiable contact, (In **PERSON**, by **EMAIL** or by **PHONE**) with the instructor will be Administratively Withdrawn from the class by the instructor and given a grade of “WF.” The “WF” will be equivalent to an “F” when calculated into the student’s GPA.

Keep in mind, students may remove a “WF” by submitting appropriate paperwork for an official withdrawal by the last day to officially withdraw without receiving an “F” which is published in the academic calendar for each academic year.

### **REQUEST FOR EXCUSED ABSENCES FOR RELIGIOUS OBSERVANCES:**

**\*In compliance with G. S. 115D-5, MCC policy permits a student to be excused, with the opportunity to make-up any test or other missed work, a maximum of two excused absences per academic year for religious observances required by the student’s faith. The policy limits the excused absences to a maximum of two days per academic year.**

Students who wish to be excused for a Religious Observance required by their faith must complete and submit a form to the instructor(s) prior to the census date of each class (Census Date for ACA 115 (50) 1/13/10). The **Request for Excused Absences for Religious Observances** form can be picked up from Student Services. This does not supersede the college-wide attendance policy as outlined in the college catalog or syllabus, with the exception of a reasonable accommodation for the make-up of missed course work.

### **COURSE POLICIES:**

Late assignments will **NOT** be accepted. Students who do not turn in an assignment by the assignment’s due date will receive a **ZERO** on the assignment.

Lying, cheating, and plagiarism are forms of academic dishonesty that violate the integrity of any academic process and will not be tolerated. Any violation will result in disciplinary action.

Cheating is the sharing or copying of work. Any student or students proven to have shared work on any assignment or test will receive a grade of "F" for the course with no opportunity to officially withdraw from the class.

Be certain that any work submitted in this class is totally and completely your own work. If you have any question regarding this policy, please contact your instructor for clarification.

**If you cannot reach your instructor, you may contact Dr. Phyllis Broughton, Dean of Academic Affairs and Student Services at (252)789-0246 or (252)789-0247 by phone, pbroughton@martincc.edu by e-mail, or in person at her office in Building 2, Room 33.**

**To access the Martin Community College Career Catalog for policies and curriculum requirements, please go online to [www.martincc.edu](http://www.martincc.edu).**

*If you have a need for a disability-related accommodation, please notify the Student Services counselor at (252) 789-0293.*